

# MULTIMEDIA TRAINING KIT

## ***Glossary: Involving Volunteers: Essential for Community Technology Initiatives***

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<b>TERM</b>	<b>Definition</b>
<b>Development</b>	Development, in the sense used by most "development" agencies, is used to describe: (1) a vision, description or measure of the state of being of a society; (2) an historical process of social change in which societies are transformed; and (3) deliberate efforts aimed at social, community and environmental improvement on the part of various agencies, including governments, all kinds of organizations and social movements. It is not always seen as a positive term. (Alan Thomas, <i>Poverty and Development into the 21<sup>st</sup> Century</i> , 2000, Open University)
<b>ICT</b>	Information Communications Technology. For the purposes of this unit, this includes computers and the Internet, and all technology associated with such (hardware and software), as well as handheld devices and radio.
<b>ICT4D</b>	ICTs for Development. This means ICTs used to support efforts that address problems and issues associated with poverty, HIV/AIDS, lack of education, lack of access to health information, threats to the environment, unemployment, and various other issues affecting our quality of life.
<b>Mission-based organization</b>	An organization that is not a part of a for-profit entity, such as a company, corporation or business. Mission-based organizations include NPOs, NGOs, and government agencies.
<b>NGO</b>	Non-governmental organization. Outside of North America, this term signifies any civil society organization.
<b>NPO</b>	Non-profit, or not-for-profit, organization. In North America, this term signifies any civil society organization.
<b>volunteer</b>	There is no universally-accepted definition of the term "volunteer". For the purposes of this unit, the following definition has been set: For NGOs, a volunteer is someone who: -- receives no wages from the NGO (but may receive a stipend or some compensation from another organization who has arranged for the volunteer placement, such as a volunteer sending agency; or, from a for-profit company, if the volunteer is "on loan" to the organization) -- commits a fixed number of hours to the organization, for a fixed period (it can be a day, a week, six months, a year...)

-- is making his or her commitment to donate time and services to the organization of his or her own free will (although many organizations count those who provide service to an organization as part of a class or court requirement as a volunteer, since they meet the first two points and work along side other volunteers, doing exactly the same tasks).